



# Overview & Scrutiny Committee

No Direct Ward Relevance

19th December 2007

## 10. WORK PROGRAMME

(Report of the Borough Director)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
<b>ALL MEETINGS</b>	<b>REGULAR ITEMS</b>	<b>(LEAD DIRECTOR - CHRIS SMITH)</b>
	Minutes of previous meeting	Borough Director
	Consideration of the Forward Plan	Borough Director
	Consideration of Executive Committee key decisions	Borough Director
	Call-ins (if any)	Borough Director
	Referrals from Council or Executive Committee, etc. (if any)	Borough Director
	Task & Finish Groups - feedback	Relevant Lead Director
	Committee Work Programme	Borough Director
	<b>REGULAR ITEMS</b>	
	Quarterly Performance Report	Borough Director
	Quarterly Budget Monitoring Report	Borough Director
	Review of Service Plans 2007/10	Relevant Lead Director

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<b>19th December 2007</b>	<b>REGULAR ITEMS</b>	
	Oral updates on the progress of:	Relevant Lead Directors
	1. the District Centres Task and Finish Group;	Relevant Lead Directors
	2. the Communications Task and Finish Group;	Relevant Lead Directors
	3. the Fees and Charges Task and Finish Group; and	Relevant Lead Directors
	4. the Housing Priority Task and Finish Group.	Relevant Lead Directors
	5. the Gypsies and Travellers Task and Finish Group	Relevant Lead Directors
	6. the Joint Scrutiny Exercise into Flooding	Relevant Lead Directors
	<b>REGULAR ITEMS</b>	
	Quarterly Performance Report July-September 2007	Relevant Lead Director

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<p><b>16th January 2008</b></p>	<p><b>REGULAR ITEMS</b></p> <p>Quarterly Budget Monitoring Report</p> <p><b>REGULAR ITEMS</b></p>	<p>Relevant Lead Directors</p>
<p><b>16th January 2008</b></p>	<p>Portfolio Holder Annual Report - Leisure and Tourism (Cllr Malcolm Hall)</p> <p><b>REGULAR ITEMS</b></p>	<p>Relevant Lead Director</p>
<p><b>6th February 2008</b></p>	<p>Quarterly Performance Report</p> <p>Quarterly Budget Monitoring Report</p> <p><b>REGULAR ITEMS</b></p>	<p>Relevant Lead Director</p> <p>Relevant Lead Director</p>
<p><b>27th February 2008</b></p>	<p>Portfolio Holder Annual Report - Local Environment, Planning and Transport (Cllr Greg Chance)</p> <p><b>REGULAR ITEMS</b></p>	<p>Relevant Lead Director</p>
<p><b>19th March 2008</b></p>	<p>Portfolio Holder for Community Leadership and Partnership (Cllr Phil Mould).</p> <p><b>REGULAR ITEMS</b></p>	<p>Relevant Lead Director</p>
<p><b>9th April 2008</b></p>	<p>Annual Overview and Scrutiny Report 2007/08</p> <p><b>REGULAR ITEMS</b></p>	<p>Borough Director</p>
<p><b>OTHER ITEMS - DATE FIXED</b></p>		
<p>19th December 2007</p>	<p>Joint Scrutiny Exercise on Flooding - Discussion</p>	<p>Relevant Lead Director</p>

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<b>16th January 2008</b>	Communications Task and Finish Group Stage One: Recommendations	Relevant Lead Director
<b>6th February 2008</b>	Fees and Charges Task and Finish Group - Recommendations	Relevant Lead Director
<b>6th February 2008</b>	Setting the Work Programme - Discussion	Relevant Lead Director
<b>19th March 2008</b>	District Centres Task and Finish Group - Recommendations	Relevant Lead Director
<b>OTHER ITEMS - DATE NOT FIXED</b>		
	Community Calls for Action - Discussion	Relevant Lead Director
	Member Support – Proposed Baseline IT/Equipment Task and Finish Group	Relevant Lead Director